

NORTH YORKSHIRE COUNTY COUNCIL

CORPORATE AND PARTNERSHIPS OVERVIEW AND SCRUTINY COMMITTEE

20 September 2010

Work Programme and Forward Plan

1.0 Purpose of the Report

- 1.1 To invite the Committee to consider the work programme.

2.0 Scope of the Committee

- 2.1. Under the Council's constitution the scope of this Committee is defined as

“the Council's corporate organisation and structure, resource allocation, asset management, procurement policy, people strategy, equality and diversity, performance management, communications and access to services.

Partnership working, community development, community engagement, community strategies and community safety (the designated Crime and Disorder Committee)”.

3.0 Developing a Work Programme

- 3.1. When the County Council reduced the number of scrutiny committees you inherited the business of three former Committees, Communications, Corporate Affairs and Safe and Sustainable Communities. Merging three work programmes has inevitably resulted in a long list of potential lines of inquiry. See attached spreadsheet Appendix 1. I will brief Members at the meeting on some of the key topics from this list at the meeting.
- 3.2. The Chairman, Vice-Chairman and officers share the view that retaining this workload is neither sustainable nor desirable. I have made some initial assumptions about pieces of work I believe might reasonably be phased out straightaway, it is of course for the Committee to determine how best to move forward.
- 3.3. The Chairman and Vice-Chairman intend to review the list with other group spokespersons at the Mid-Cycle Briefing on 11 October. Recommendations would then be put to the Committee on 15 November.

4.0 Recommendation

- 4.1. The Committee is invited to take a view on the attached work programme and agree that the Chairman, Vice Chairman and group spokespersons report back to the next meeting.

HUGH WILLIAMSON
Head of Scrutiny and Corporate Performance

County Hall
NORTHALLERTON

September 2010

Background Documents - Nil

			Priority - Continue	committed projects, clearly adds value, innovative area, stimulating, is or connects to statutory work.	
			Possible	work not begun, stalled or nearing end of life	
			Phase out	low priority, work complete, value/importance unclear	
TASK/ACTIVITY	COMMITTEE	RETAIN	DATES/ FREQUENCY	COMMENTS/CURRENT POSITION	AGREED MEETING
ONGOING/COMMITTED IN DEPTH REVIEWS					
Participatory Budgetting	Safe and Sustainable		Task group to meet september 2010	initial assessment undetaken Report from Consultant on Parish Scheme MCB	28 January 2011
Making NYCC publications "Easy Read"	Corporate Affairs Communications Joint		not decided	potential raised at first mid cycle briefing	15 November 2010
DAAT review and drugs alcohol services/support	Safe and Sustainable with Care and Independence		Task Group meetings August to December and beyond	Work in three phases - Initial report assesment of commitment/progress. Second structural "total place" analysis, third balance of alcohol drugs activity	28 January 2011
OVERVIEW REPORTS					
Area Committees	Corporate Affairs			Follow up report remains to be scheduled	
Investors in People - see HR report	Communications		not decided	remove and include in HR report	
Staff Survey - see HR report	Communications		not decided	remove and include in HR report	
Council Plan	Safe and Sustainable		Before Jan Executive	November date too early?	15 November 2010
Sustainable Communities Strategy	Safe and Sustainable		Before Jan Executive	November date too early? work on the SCS and LAA has been suspended so may be unnecessary	15 November 2010
NYSP Community Safety Agreement	Safe and Sustainable			need to factor in when reviewed by Safer Communities forum - raise at mid cycle	11 October 2011

TASK/ACTIVITY	COMMITTEE	RETAIN	DATES/ FREQUENCY	COMMENTS/CURRENT POSITION	AGREED MEETING
REGULAR ITEMS /PROGRESS MONITORING					
Executive Members Update	All			Schedule alternately?	
Leader of organisations attend to explain commitment/contribution to Community Safety/Safer Communities Forum	Safe and Sustainable		Order NYPA/NYFRS/NYP/Probation	Key feature of Designated Crime and Disorder committee. Jeremy Holderness confirmed for Sept	20 September 2010
Policing Profile Pledge - Quartile statistics	Safe and Sustainable		regular	Contributes to Designated Crime and Disorder expectations	20 September 2010
Emergency Planning Issues	Safe and Sustainable		general annual specific issues occasionally	General update on Emergency Planning Activity yearly approx - occasionally specific one offs - eg Avian Flu	15 November 2010
Enhanced two tier working - joint meeting Representatives of District & Borough Councils	Corporate Affairs		annual - autumn 2010	suggest deferral and reschedule. Letter to explain?	24 March 2011
Equality Framework	Corporate Affairs		twice a year	Monitor progress towards "Achieving" Equality Framework	28 January 2011
Corporate Asset Management	Corporate Affairs		annual		15 November 2010
Health and Safety - performance statistics	Corporate Affairs				
Health and Safety - 2010/2011	Corporate Affairs		annual report	Includes Public Liability	24 March 2011
Annual Procurement Report	Corporate Affairs		annual report summer 2010	Annual report including Sustainable procurement for Directorates within NYCC and in respect of property and highways works.	summer 2011
Corporate Risk Register	Corporate Affairs		annual report	Part of Audit Committee seeking description of scrutiny role - advantageous for it to be explicitly within CSP attention.	15 November 2010
HR Progress report	Corporate Affairs		annual report	Refocusing of HR Services and e-HR casual agency and relief staff (Previous Review) Succession Planning (Previous Review)	24 March 2011
expenses to voluntary sector consultees	Corporate Affairs			Report on progress - Including EIA	15 November 2010
Information Governance	Corporate Affairs		progress report		15 November 2010
NY Times	Communications		twice year	update	28 January 2011
NY Net	Communications		not decided	now included part of seminar programme?	
Communications Strategy	Communications		not decided	Furthur updates to be agreed - March?	
Community Engagement/Duty to Involve	Communications		not decided	Furthur updates to be agreed	9 July 2010
Video Conferencing	Communications		late 2010	Update on technology developments and usage across county	15 November 2010
Library Strategy - New Look No Shush	Communications		not decided		

TASK/ACTIVITY	COMMITTEE	RETAIN	DATES/ FREQUENCY	COMMENTS/CURRENT POSITION	AGREED MEETING
PROPOSED POSSIBLE PROJECTS/TOPICS					
Total Place	Safe and Sustainable		not decided	raise at mid cycle	11 October 2011
ASB Minimum Standards	Safe and Sustainable			Community Safety and NYSP partnership - planned to start in autumn	20 September 2010
Scrutiny and the Budget Process	Corporate Affairs		not decided	proposal Chair CSP lead on budget seminars - raise at mid cycle	11 October 2011
Access to services in rural areas - innovation	Corporate Affairs		not decided	Proposed method in depth review - raise at mid cycle	11 October 2011
Citizens Panel - assess value directorate evidence of service improvement	NEW - VIA EXECUTIVE		not decided	initial consideration at mid cycle	13 December 2010
Future Performance Monitoring Arrangements	NEW - VIA EXECUTIVE		not decided	initial consideration at mid cycle	11 October 2010
PREVIOUS REVIEWS STILL LOOKED AT					
Action on Debt/Credit Unions	Safe and Sustainable		regular	monitoring Credit Union - new rural financial inclusion?	
Review of Access to Services	Communications		regular	remove if access to services in depth review agreed?	
Communications Parishes/Town Councils	Communications		regular	follow up report parish charter	9 July 2011
Intranet	Communications		not decided	watching brief for members portal	